



THOMAS HEYWARD ACADEMY

1727 Malphrus Road, Ridgeland, South Carolina 29936
Telephone 843-726-3673 Fax 843-726-5773 E-mail thaleader@hargray.com

Head of School: Marilyn Davis

NEW STUDENT FEE SCHEDULE -- GRADES K4-12 -- 2019/2020 **Please note that all tuition and fees are payable through Smart Tuition.**

- **ENROLLMENT FEE:** \$150.00 - Payable at time of acceptance (after testing).
- **TESTING FEE:** \$50.00 - Payable at the time of testing.
- **BUILDING FUND FEE:** \$350.00 per student - Payable when the student is accepted. **Must be paid before student is officially enrolled.**
- **YEARLY START UP FEE:** \$350.00 - This fee is due in full by Friday, September 20, 2019. Reminders will be in the back-to-school email sent in July 2019. Please do not include in your tuition payment.
- **ATHLETIC FEE:** \$100.00 for each student per sport played with the exception of \$75.00 for B-Team volleyball & basketball, and \$25.00 for cheerleaders and skeet team members. This fee must be paid prior to participation for athletes in Grades 5 - 12.
- **WITHDRAWAL FEE:** \$100.00. Must be paid before records can be released.
- **RETURNED CHECK FEE:** \$35.00 per check returned for all returned checks.
- **CONVENIENCE FEE:** 2.85% of total charged for all debit/credit card transactions
- **FAILED ACH FEE:** \$30.00 per failed bank transfer through Smart Tuition.
- **LATE FEE:** Tuition is due by the 15th of each month. After the last day of each month each family account will incur a fee of \$40.00 payable to Smart Tuition for a late payer reminder.
- **TUITION FEE:**
 - Grades K4: \$4,080 (\$340 per month for 12 payments)
 - Grades K5-7: \$5,340 (\$445 per month for 12 payments)
 - Grades 8-12: \$5,400 (\$450 per month for 12 payments)

Tuition is payable in one of the following ways: **Annually-** 1 payment due August 2019; **Semi-Annually-** 2 payments due August 2019 & January 2020; **12 Months-** 12 payments due June 2019 - May 2020; **9 Months-** 9 payments due August 2019 - April 2020. All tuition payments are due by the 15th of each month. The following discounts will apply if a family has 3 or more children in grades 1-12 living in the same household: 3rd child- \$240 discount per year/4th child- free tuition. All payments are due by the 15th of each month and all tuition accounts (seniors by May 5, 2020) must be cleared by May 15, 2020. **All families must create an account with our online tuition management system, Smart Tuition.** Please note that students will be suspended if tuition accounts are overdue.

Copies of birth certificates, a current and correct SC Immunization form, and a copy of their social security card must be on file in the school office before school starts.

Bus or Car Pools: **Hardeeville: 843-784-6264 - Teresa Hope**

PLEASE NOTE: ABSOLUTELY NO MONIES (Fees, Tuition, Etc.) ARE REFUNDABLE.

THANK YOU FOR YOUR INTEREST IN THOMAS HEYWARD ACADEMY!

THOMAS HEYWARD ACADEMY
Application for Admission



Complete and return pages 2 through 4 of the Application for Admission to:

Thomas Heyward Academy, 1727 Malphrus Road, Ridgeland, SC 29936

20__ 20__ School Year	Entering Grade: _____	Date of Enrollment: _____
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Please Print Clearly: Student's Name _____ Male ___ Female ___
Last First Middle

Name or nickname by which student is called: _____ Social Security #: _____

Date of Birth _____ City & State of Birth _____ Country _____

Ethnicity _____ Religion _____ Church _____

Please Print Clearly: Father's Name: _____

Mother's Name: _____

With whom does the student reside? Include name and relationship if other than parent:

Marital Status: Married ___ Separated ___ Divorced ___ Widowed ___ Remarried ___
Is there a court order of any type in existence, which precludes or restricts either parent, or any relative, from having contact with your child? Yes ___ No ___ If the answer is YES, please attach a copy of the court order to this application.

Mailing Address: _____

City, State, Zip Code: _____

As you complete the following contact information, please use the lines to the left to indicate the order in which you would prefer to be contacted. For example, if mother's cell phone is the best way to communicate, please write "1" on the line provided. If father's email is the next best way, please indicate with a "2" on that line.

___ Home Phone Number: _____

___ Mother's Cell Phone: _____

___ Mother's Work Phone: _____

___ Mother's Email Address: _____

___ Father's Cell Phone: _____

___ Father's Work Phone: _____

___ Father's Email Address: _____

Emergency Contacts (other than parents)

Name Phone Relationship

Name Phone Relationship

List other children/step-children, their ages and the school they attend:
(Please list other children/step-children on the back of this page.)

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Name _____ Age _____ School _____

PR - TR - AC - QB - BC - SR - SS - PB

Please Initial: _____

Student's Name (Last, First, MI) _____ Entering Grade _____ 20____ 20____ School Year

STUDENT ACADEMIC INFORMATION

TR REQ: _____ TR RCVD: _____

School Last Attended _____ Address _____

City _____ State _____ Zip Code _____

Phone # _____ Fax # _____

What are your child's academic strengths? _____

In what areas does your child need to improve academically? _____

What are the primary reasons that you desire for your child to attend Thomas Heyward Academy? _____

Has your child ever been recommended for testing, been tested and/or diagnosed for any of the following conditions? Check all that apply. If any are checked, please explain below, giving specific information.

- | | | |
|---|--|--|
| <input type="checkbox"/> Academically Gifted | <input type="checkbox"/> Hyperactivity | <input type="checkbox"/> Orthopedic Impairment |
| <input type="checkbox"/> Attention Deficit Disorder | <input type="checkbox"/> Learning Disability | <input type="checkbox"/> Speech or Language Impairment |
| <input type="checkbox"/> Emotional Disability | <input type="checkbox"/> Mental Retardation | <input type="checkbox"/> Visual Impairment |
| <input type="checkbox"/> Hearing Impairment | <input type="checkbox"/> Neurological Impairment | <input type="checkbox"/> Other: _____ |

Explanation: _____

Has your child ever received special academic help (such as tutoring/resource/or remedial) or a modified curriculum? If so, please describe:

Has your child ever been expelled or suspended from school or had any criminal charges filed against them? If so, please describe:

Enrollment: _____ Testing: _____
B. Fund: _____ Startup Fee: _____
T&A: _____ Building Fund Paid: _____
Date Enrolled: _____

Signature of Parent or Guardian



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2019-2020 ENROLLMENT FORM FOR NEW STUDENTS GRADES K4-12
ALL FEES MAY BE PAID ONLINE THROUGH SMART TUITION or AT THOMAS HEYWARD ACADEMY

Please fill out one form per child enrolling.

Name of Student: _____ Grade: _____

- _____ Grades K4: ***Tuition:** \$4,080. Yearly: \$2,040.; Bi-Yearly: \$340. 12 months; \$480./August & \$450./September - April.
Fees: Enrollment Fee: \$150.00; Building Fund (1 time only): \$350.00; Yearly Startup Fee: \$350.00;
Withdrawal Fee: \$100.00; Late fee (charged by Smart Tuition): \$40.00; Returned Check Fee: \$35.00;
Convenience Fee (charged by Smart Tuition for credit card use): 2.85%.
- _____ Grades K5-7: ***Tuition:** \$5,340. Yearly: \$\$2,670. Bi-Yearly: \$445. 12 months: \$620./August & \$590./September - April.
Fees: Enrollment Fee: \$150.00; Building Fund (1 time only): \$350.00; Yearly Startup Fee: \$350.00;
Athletic Fee Per Sport Played: \$100.00/\$75.00/\$25.00; Withdrawal Fee: \$100.00; Late fee (charged by Smart Tuition): \$40.00;
Returned Check Fee: \$35.00; Convenience Fee (charged by Smart Tuition for credit card use): 2.85%.
- _____ Grades 8-12: ***Tuition:** \$5,400. Yearly; \$2,700. Bi-Yearly; \$450. 12 months; \$600. 9 months August - April.
Fees: Enrollment Fee: \$150.00; Building Fund (1 tiime only): \$350.00; Yearly Startup Fee: \$350.00;
Athletic Fee Per Sport Played: \$100.00/\$75.00/\$25.00; Withdrawal Fee: \$100.00; Late fee (charged by Smart Tuition): \$40.00;
Returned Check Fee: \$35.00; Convenience Fee (charged by Smart Tuition for credit card use): 2.85%.

*Please note on tuition charges only: 3rd child in the family receives a one time \$240. discount. 4th child on receives free tuition only.

- I. By signing below, I agree to pay in full for the 2019-2020 school year the fees and tuition as listed above with the understanding that there will be NO REFUND OF ANY MONIES – tuition, fees, etc. – and that should I withdraw my child for any reason that I may be held responsible for payment in full.
- II. I agree to register my child online with Smart Tuition at www.enrollwithsmart.com. Please see attached.
- III. I agree to provide to the school a copy of a current SC Immunization Form, Birth Certificate, and Social Security Card.
- IV. All students must abide by the rules and regulations, including the dress code, i.e., uniforms, listed in the THA Handbook. This document, together with the Academy Handbook and all rules, regulations, and conditions in both, constitute the entire agreement and contract between the Academy, the student, and the parent(s). Should any portion of this document or the Academy Handbook fail to survive or be enforceable for any reason, the remaining terms shall survive and be enforceable. No oral modification of this document or the Academy Handbook shall be valid, except the same be in writing and signed by the parties to this print instant.
- V. I understand there will not be an opening for my child if he/she fails their present grade and that grade reaches capacity for next year.
- VI. The following rights and prerogatives shall be vested in the Academy:
 1. To determine the grade to which the child shall be assigned.
 2. To suspend or expel the child for any academic or disciplinary reason or cause, and in the event of such suspension or expulsion, the Academy shall be the sole judge of the sufficiency of such reason or cause.
 3. To expel or deny reenrollment to a student based on lack of parental compliance with parent guidelines as written in the THA Handbook.
 4. To administer reasonable corporal punishment.
 5. To require full payment of fees in the event of the withdrawal of the child from THA for any reason once he/she has been accepted.
 6. To refuse application based on criteria set by the Academy
 7. To reserve the right to search the students and their lockers at any time, or cause or allow law enforcement to do the same.
 8. If necessary, to require the parents to have the child tested by a psychiatrist or psychologist approved by the Academy.
 9. The school also reserves the right to search any vehicle entering or parked on school grounds.

Parent/Guardian agrees to pay all reasonable collection expenses, attorney fees, and court cost incurred by Thomas Heyward Academy for the collection of any amounts due and payable to Thomas Heyward Academy, whether a result of breach or otherwise. I understand that this is a valid contract between myself and Thomas Heyward Academy, witnessed our hands and seal this day of _____, A.D., 2019/2020.

Signature of Parent/Guardian: _____

For Thomas Heyward Academy: _____

DRESS CODE 2018 – 2019*

Where to get uniforms:

- Uniform shirts with the THA crest and all plaid options should be purchased from All Print Custom Tees (located at Jacob Smart Blvd.), Ridgeland or The Uniform Source (located in Savannah, GA). Big D RoyalTees
- Fleece pullovers, t-shirts (approved for the 2018-2019 school year), hoodies, and sweatshirts must be purchased through our Booster Club.
- Uniform bottoms, shoes, and belts may be purchased at the vendor of your choice.
- Plaid options must be purchased at All Print Custom Tees or The Uniform Source in Savannah, GA.

Important information:

- We will designate special dress down or themed days throughout the year. Students and parents will be notified in advance.
- Uniforms may not have unapproved embroidery, glitter, frayed trim, etc.
- Uniforms may not be made of corduroy, stretchy, or clingy material. Uniforms must not be form-fitting, tight or too loose.
- Covering every concern with the dress and grooming in writing is impossible. Administrators can, at any time, send a student home or require that a student change their grooming or dress if they deem it inappropriate.

Remember:

- Students must arrive at school in uniform.
- All outerwear should be labeled for easy return if lost.
- Donated uniforms are available at no charge. They are located in the lobby near the library.

Shorts and Pants	All must be khaki or black - no cargo or extra pockets. Shorts must be knee length for boys and girls. Shorts and pants must be worn at the natural waistline.
Belts & Shirts	Belts must be worn (grades 5 and up). All uniform shirts must be tucked in for boys. Girls may wear shirts out if shirts fall slightly below the natural waist when arms are raised.
Skirts, Skorts, Jumpers, and Capris for Girls	Must be khaki or black (see plaid exception below) - no cargo or extra pockets. Shorts and skirts must be knee length with no splits. <i>A plaid option is available for Skirts (all girls), Jumpers (Grades K3-7), and skorts (Grades K3-4).</i>
Undershirts	Undershirts may be worn underneath uniform shirts, but must be a solid color - white, gray, or burgundy only. Undershirts may not have pictures or writing. Undershirts may have long or short sleeves.
Scarves	Scarves must be school colors - burgundy, gray, white, or black or a combination of the four colors. No other colors are allowed.
Sweater Vest	Burgundy with THA crest must have white collared shirt or white turtleneck underneath.
Sweaters for Girls	Burgundy, white, or gray button-up sweater with THA crest. Must be worn with uniform shirt and fall at or slightly below the natural waist.
Jacket (Optional)	Black squall parka from Land's End: Little Girls (Size 4-7) #415526-BP2; Big Girls (Size 7-16) #415527-BP2; Little Boys (Size 4-7) #415523-BP2; Big Boys (Size 8-20) #415524-BP3. THA crest must be added. Burgundy jackets ordered from Land's End in the past may still be worn. Burgundy zip up jacket/wind breaker with THA crest. Burgundy or gray fleece pull-over with THA crest. Burgundy V-neck wind shirt with THA crest. Lettermen Jackets (only approved for varsity athletes) - must be purchased from our athletic department. All jackets must be worn over uniform shirts. All athletic jackets purchased by a team may be worn

	<i>Please Note: On extremely cold days the Administration may announce and approve the use of other outerwear.</i>
Hoodies / Sweatshirts	Hoodies or sweatshirts purchased from the Booster Club, Athletic Team issued, or Senior approved may be worn. If in doubt, check with the Administration. Uniform shirts must be worn underneath.
Shoes	All Grades: Closed toed/closed heel shoes only. Grades 5-12: Shoes should be tennis shoes, loafers, flat heel boots, etc. Students may not tuck pants in boots. Boots may not be worn with shorts. Grades K3-4: <u>Flat soles with closed toes/closed heels</u> (preferably tennis shoes due to safety and comfort on the playground).
Socks and Tights	Socks may be plain, solid colors of khaki, white, burgundy, black, or gray with the exception of a small brand logos (such as the Nike Swoosh/Under Armor Emblem/etc.). Girls may wear plain, solid white, solid black, or solid gray tights under skirts or jumpers.
P.E. Uniform	Gym shorts, gym shoes, and THA approved t-shirt must be worn during upper school PE class. On the days when they are scheduled for PE, K3-7 grade students must wear gym shoes with approved uniform pants, shorts, or capris - they do not change clothes for PE.
Game Day Attire for Athletes	On game days, athletes may wear attire approved by the Administration in lieu of uniforms. Team members must wear the same shirt.
Hair	Boys may not have facial hair. There will be a \$5.00 charge (added to your Smart Account) if required to shave at school for razors, shaving cream, etc. No sideburns below the middle of the ear. Boys' hair must be off the collar and no more than halfway down the ears. No punk or extreme layered haircuts. No unnatural colors or stripes in hair. Hair must be neatly groomed.
Hats	Students may not wear hats or visors at school.
Tattoos and Piercings	No visible body piercing, plugs, or tattoos. Girls may have modest ear piercings – not more than 2 and no bars.
Make-up Girls	Grades 7-12 may wear modest make-up. Grades K3-6 - no make-up.

*Exceptions to dress code may be made if deemed necessary by a physician.

*Dress code is subject to change and will be updated in the 2019-2020 Student Handbook.

SMART TUITION GENERAL ENROLLMENT INSTRUCTIONS

Your School has partnered with Smart Tuition to service your child's 2019-2020 tuition account.

To enroll online, please follow the instructions below:

ONLINE ENROLLMENT VISIT: www.enrollwithsmart.com

- 1. WELCOME TO ENROLL WITH SMART** Click on the blue box, Create a New Account.
- 2. FIND YOUR SCHOOL:** Enter your school's name in the search box. Make your selection by clicking the green circle.
- 3. SECTION 1 – WHO WILL PAY?** Enter the parent, guardian, or bill payer's contact information. Please provide your telephone number and email address as Smart Tuition regularly communicates important information about your account via telephone and email.
- 4. SECTION 2 – WHO WILL ATTEND?** Enter the names and grades of the children who will attend the school. If you already have a child in this school with a Smart Tuition account, simply add any additional children to your existing account by going to enrollwithsmart.com and enter your current account information under I Have A Smart Account.
- 5. SECTION 3 – HOW & WHEN TO PAY?** Review the payment plans offered by your school and choose one. The payment plans listed are selected by your school and cannot be changed by Smart Tuition. Select your preferred payment method and due date from the options offered by your school.
- 6. SECTION 4 – SUBMIT:** Review Smart Tuition's terms and conditions. Click SUBMIT ENROLLMENT to complete your online enrollment.

REGISTRATION APPLICATION SUCCESSFUL: You will receive a confirmation page with your Smart Tuition Family ID. Your school will then review your enrollment, and once complete, you will receive confirmation from Smart Tuition.

ACCOUNT ACTIVATION: Once your school has reviewed and activated your account, you will receive an email with login instructions.

To view your balance, make payments, update your personal information, or chat with a live representative, access your Smart Tuition account at parent.smarttuition.com.

The Smart Tuition program manages tuition payments and follows the policies established at the school. Decisions regarding tuition amounts, tuition aid, scholarships, and all other tuition related items are made by your school.

We look forward to working with you and your family this year! Our Parent Contact Center is available 24 hours per day. Families can access their accounts to check balances and make payments. Call us at (888) 868-8828.