



THOMAS HEYWARD ACADEMY

1727 Malphrus Road, Ridgeland, South Carolina 29936
Telephone 843-726-3673 Fax 843-726-5773 E-mail thaleader@hargray.com

Head of School: Marilyn Davis

February 1, 2019

Dear Parents,

It is with great joy that we extend this invitation for your child/children to return to or enroll in our "Gateway to THA" K2/K3 Program for the 2019 - 2020 school year.

With the guidance of our Board of Directors, we have spent considerable time planning tuition levels for next year. Our goal is to meet the needs of our modest budget while striving to keep tuition as low as possible for our families. We are still continuing to offer a quality college prep education for much less than many other independent SCISA/SACS-AdvancEd accredited schools.

Reenrollment/enrollment contracts and information sheets are enclosed. By choosing Thomas Heyward Academy, you are investing in your child's future! Please contact us if you have any questions or need further assistance with the reenrollment/enrollment process. If you are not planning on returning next year, please let us know by checking the box at the bottom of this letter.

I am so proud to be a Rebel and happy to have you as part of our THA Family!

Sincerely,

Marilyn Davis
Head of School

My child _____ will not be returning to Thomas Heyward Academy in August 2019.



THOMAS HEYWARD ACADEMY

1727 Malphrus Road, Ridgeland, South Carolina 29936
Telephone 843-726-3673 Fax 843-726-5773 E-mail thaleader@hargray.com

Head of School: Marilyn Davis

GATEWAY TO THA K2/K3 FEE SCHEDULE -- 2019/2020

Please note that all tuition and fees are payable through Smart Tuition.

- **ENROLLMENT FEE:** \$150.00 - Payable at time of acceptance.
- **RETURNED CHECK FEE:** \$35.00 per check returned for all returned checks.
- **CONVENIENCE FEE:** 2.85% of total charged for all debit/credit card transactions
- **FAILED ACH FEE:** \$30.00 per failed bank transfer through Smart Tuition.
- **LATE PICKUP FEE:** The K2/K3 program is open until 5:30 p.m. For every 30 minute increment past 5:30 p.m. that your child has not been picked up will incur a \$20 fee.
- **TUITION FEE:** 5 Day Program: \$6,240.00 (\$520 per month for August - July)
3 Day Program: \$3,744.00 (\$312 per month for August - July)
2 Day Program: \$2,496.00 (\$208 per month for August - July)

Tuition is payable in one of the following ways: Annually- 1 payment due August 2019; Semi-Annually- 2 payments due August 2019 & January 2020; 12 Months- 12 payments due August 2019 - July 2020. If paying monthly, all tuition payments are due by the 1st of each month. Weekly- (\$120 for 5 days; \$72 for M,W,F; \$48 for T,TH) to be paid by Tuesday of each week. Please note that if the payment is not made by Tuesday then your child may not return until payment is made. If your child is not in attendance for more than one week without payment then your spot may be given to a family on the waiting list. All families must create an account with our online tuition management system, Smart Tuition.

Copies of birth certificates, a current and correct SC Immunization form, and a copy of their social security card must be on file in the school office before school starts.

Director: Ms. Roxanne Norris 843-592-5010

PLEASE NOTE: ABSOLUTELY NO MONIES (Fees, Tuition, Etc.) ARE REFUNDABLE.

THOMAS HEYWARD ACADEMY
Application for Admission for Gateway to THA



Complete and return all applicable pages for Admission to:

Thomas Heyward Academy-Gateway to THA, 1727 Malphrus Road, Ridgeland, SC 29936

20____ 20____ School Year	Entering Grade: _____	Date of Enrollment: _____
---------------------------	-----------------------	---------------------------

Please Print Clearly: Student's Name _____ Male ____ Female ____
Last First Middle

Name or nickname by which student is called: _____ Social Security #: _____

Date of Birth _____ City & State of Birth _____ Country _____

Ethnicity _____ Religion _____ Church _____

Please Print Clearly: Father's Name: _____

Mother's Name: _____

With whom does the student reside? Include name and relationship if other than parent:

Marital Status: Married ____ Separated ____ Divorced ____ Widowed ____ Remarried ____
Is there a court order of any type in existence, which precludes or restricts either parent, or any relative, from having contact with your child? Yes ____ No ____ If the answer is **YES**, please attach a copy of the court order to this application.

Mailing Address: _____

City, State, Zip Code: _____

As you complete the following contact information, please use the lines to the left to indicate the order in which you would prefer to be contacted. For example, if mother's cell phone is the best way to communicate, please write "1" on the line provided. If father's email is the next best way, please indicate with a "2" on that line.

___ Home Phone Number: _____

___ Mother's Cell Phone: _____

___ Mother's Work Phone: _____

___ Mother's Email Address: _____

___ Father's Cell Phone: _____

___ Father's Work Phone: _____

___ Father's Email Address: _____

Emergency Contacts (other than parents)

_____	_____	_____
Name	Phone	Relationship

_____	_____	_____
Name	Phone	Relationship

List other children/step-children, their ages and the school they attend:
(Please list other children/step-children on the back of this page.)

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Please Initial: _____



THOMAS HEYWARD ACADEMY

1727 Malphrus Road, Ridgeland, South Carolina 29936
Telephone 843-726-3673 Fax 843-726-5773 E-mail thaleader@hargray.com

Head of School: Marilyn Davis

2019-2020 ENROLLMENT FORM FOR GATEWAY TO THA K2- K3
ALL FEES MAY BE PAID ONLINE THROUGH SMART TUITION or AT THOMAS HEYWARD ACADEMY

Please fill out one form per child enrolling.

Name of Student: _____ Grade: K2 or K3 (circle one)

Check applicable program:

Tuition:

_____ Five Day Program: \$6,240.00 (\$520 per month for August - July); Start time: 7:30 a.m. Close time: 5:30 p.m.

_____ Three Day Program (M,W,F): \$3,744.00 (\$312 per month for August - July); Start time: 7:30 a.m. Close time: 5:30 p.m.

_____ Two Day Program (T,TH): \$2,496.00 (\$208 per month for August - July); Start time: 7:30 a.m. Close time: 5:30 p.m.

- I. By signing below, I agree to pay in full for the 2019-2020 school year the fees and tuition as listed above with the understanding that there will be NO REFUND OF ANY MONIES – tuition, fees, etc. – and that should I withdraw my child for any reason that I may be held responsible for payment in full.
- II. There are no reductions of weekly payments for holidays, vacations, illnesses, or lost school days due to inclement weather.
- III. If paying weekly, the payment must be made by Tuesday or the child may not attend school on Wednesday or return until the account is current. If the child is not in attendance for more than one week without payment, your spot may be given to a family on the waiting list.
- IV. A late pickup fee of \$20.00 will be charged for every 30 minute increment past 5:30 that your child has not been picked up from Gateway to THA.
- V. I agree to register my child online with Smart Tuition at www.enrollwithsmart.com. Please see attached.
- VI. I agree to provide to the school a copy of a current SC Immunization Form, Birth Certificate, and Social Security Card.
- VII. All students must abide by the rules and regulations listed in the Gateway to THA Handbook. This document, together with the Academy Handbook and all rules, regulations, and conditions in both, constitute the entire agreement and contract between the Academy, the student, and the parent(s). Should any portion of this document or the Academy Handbook fail to survive or be enforceable for any reason, the remaining terms shall survive and be enforceable. No oral modification of this document or the Academy Handbook shall be valid, except the same be in writing and signed by the parties to this print instant.
- VIII. The following rights and prerogatives shall be vested in the Academy:
 1. To determine the grade to which the child shall be assigned.
 2. To suspend or expel the child for any academic or disciplinary reason or cause, and in the event of such suspension or expulsion, the Academy shall be the sole judge of the sufficiency of such reason or cause.
 3. To require full payment of fees in the event of the withdrawal of the child from THA for any reason once he/she has been accepted.
 4. To refuse application based on criteria set by the Academy.
 5. If necessary, to require the parents to have the child evaluated by a physician approved by the Academy.
 6. To expel or deny reenrollment to a student based on lack of parental compliance with parent guidelines as written in the THA Handbook.
 7. The school also reserves the right to search any vehicle entering or parked on school grounds.

Parent/Guardian agrees to pay all reasonable collection expenses, attorney fees, and court cost incurred by Thomas Heyward Academy for the collection of any amounts due and payable to Thomas Heyward Academy, whether a result of breach or otherwise. I understand that this is a valid contract between myself and Thomas Heyward Academy, witnessed our hands and seal this day of _____, A.D., 2019/2020.

Signature of Parent/Guardian: _____

For Thomas Heyward Academy: _____