



THOMAS HEYWARD ACADEMY
1727 MALPHRUS ROAD **RIDGELAND, SC 29936**
843-726-3673
Application for Employment

APPLICANT INFORMATION										
Last Name					First				M.I.	Date
Address							Apartment/Unit #			
City					State				ZIP	
Phone					Cell Phone					
Date of Birth					Social Security No.				E-Mail Address	
Grades Preferred for Substitutes										
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever been arrested or convicted of a crime.			YES <input type="checkbox"/>		NO <input type="checkbox"/>					

EDUCATION									
High School									
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College					Address				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

REFERENCES									
<i>Please list three professional references.</i>									
1 - Full Name					Relationship				
Company					Phone				
Address									
2 - Full Name					Relationship				
Company					Phone				
Address									
3 - Full Name					Relationship				
Company					Phone				
Address									

ARE YOU PRESENTLY EMPLOYED

Yes		No		
Name of Last or Present Employer				
Address			Phone	
Position desired at Thomas Heyward Academy.				
Why do you want to leave your present job?				
What position did you hold there?				

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I understand and agree that Thomas Heyward Academy will be allowed to contact references and past employers, submit a background check, criminal check and drug testing if necessary at any given time once I have submitted this application for employment.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also understand that I will be required to provide proof of the following: College Transcript, I-9, W4, Teaching Certificates, TB Skin Test, etc.

Signature		Date	
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Thomas Heyward Academy is committed to diversity. In its admissions, hiring practices and day-to-day operation, Thomas Heyward Academy does not discriminate on the basis of race, color, creed, national or ethnic origin, age, sex, or handicapping condition.